



REAL ESTATE EXCELLENCE ACADEMY PTY LTD
SERVICES FOR THE QUEENSLAND
REAL ESTATE INDUSTRY

REAL ESTATE EXCELLENCE MEMBERSHIP

The core principle and mission statement of Real Estate Excellence is best practice, risk management and compliance advisory and support services. Our main vision is to make your job easier where we can.

All membership levels are suitable for offices that would like support and services for residential sales, administration, property management and licensee. With four membership options, you choose what services you require.

PME is an acronym for **Property Management Excellence**.

PLATINUM PME MEMBERSHIP

THE PME system and Sales Excellence manual online

Platinum PME is the highest level of membership and includes the most benefits for offices who want the complete package of support, systems and service. This package includes the PME system and the Sales Excellence manual.

PME is a policies and training system for licensees and property managers on key procedures for Queensland Property Management.

If investing in the PME system, your membership is Platinum PME level.

Access to the system is online 24/7 and the materials are updated online as required due to legislative and or best practice changes.

The PME system includes the following:

- 1800 plus page in total, 38 individual chapter procedures and training manual. Chapters updated regularly for best practice, compliance and risk management.
- Property Management Training Videos online to watch anytime
- Hundreds of best practice form templates in word version (no merge fields included)
- FREE Property Management Webinars as scheduled by Real Estate Excellence
- A personalised (your agency logo) sign up CD to use for tenancy sign ups (also uploaded onto You Tube to refer absentee tenants and lessors) (.wmv file) view examples at www.youtube.com/staceyholt01
- A 40 plus page landlord listing booklet (for your final edit) to use for listing presentations
- Best practice forms designed upon written request
- The 400 plus page Residential Sales manual made up of 18 individual chapters. Chapters updated regularly for best practice, compliance and risk management.



PLATINUM (NON PME) MEMBERSHIP

This level of membership is for offices that require the support and advisory services, best practice letters, discounted training, updates on compliance, risk management and best practice for sales, licensee, property management and administration via the member update service and do not require a Property Management system or Sales best practice manual (system).

GOLD MEMBERSHIP

This level suits office that are seeking best practice support and advisory services, discounted training and updates on best practice, compliance and risk management via the member update service. This level of membership does not require best practice letters and systems.

ADVISORY MEMBERSHIP

This level suits offices that are seeking best practice support and advisory services and discounted training only. No other services apply.



Providing property management excellence, best practice, compliance and risk management services.

- Property management system (PME)
- Sales Excellence manual
- Best practice advisory support
- Training forums and webinars
- Private in agency training service

OUR "JOB" IS TO MAKE YOUR JOB EASIER!

Stacey Holt – Company Director, Real Estate Educator and Advisor
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