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<b>Chapter Folder online/01</b> <b>Property management – an overview</b>	Version 21 <sup>st</sup> January 2019
<b>Chapter Folder online/02</b> <b>Prospecting and new business</b>	Version 3 <sup>rd</sup> January 2018
<b>Chapter Folder online/03</b> <b>The management agreement &amp; landlord obligations</b>	Version 2 <sup>nd</sup> January 2019
<b>Chapter Folder online/04</b> <b>Advertising and showing property</b>	Version 8 <sup>th</sup> October 2018
<b>Chapter Folder online/05</b> <b>Application forms and processing</b>	Version 26 <sup>th</sup> October 2018
<b>Chapter Folder online/06</b> <b>Tenancy sign up</b>	Version 12 <sup>th</sup> June 2018
<b>Chapter Folder online/07</b> <b>Rent payment methods</b>	Version 3 <sup>rd</sup> January 2018
<b>Chapter Folder online/08</b> <b>Rent arrears</b>	Version 27 <sup>th</sup> September 2018
<b>Chapter Folder online/09</b> <b>Entry and inspections</b>	Version 14 <sup>th</sup> January 2019
<b>Chapter Folder online/10</b> <b>Tenant obligations in general</b>	Version 21 <sup>st</sup> July 2018
<b>Chapter Folder online/11</b> <b>Rental property for sale</b>	Version 22 <sup>nd</sup> January 2019
<b>Chapter Folder online/12</b> <b>General breaches by tenants</b>	Version 12 <sup>th</sup> June 2018
<b>Chapter Folder online/13</b> <b>Maintenance</b>	Version 4 <sup>th</sup> December 2018
<b>Chapter Folder online/14</b> <b>Break leases/Breach of Agreement</b>	Version 4 <sup>th</sup> December 2018
<b>Chapter Folder online/15</b> <b>Change of shared tenancies</b>	Version 10 <sup>th</sup> October 2018
<b>Chapter Folder online/16</b> <b>Water and tenancies</b>	Version 24 <sup>th</sup> July 2018
<b>Chapter Folder online/17</b> <b>Lease renewals, rent and bond increases</b>	Version 5 <sup>th</sup> June 2018
<b>Chapter Folder online/18</b> <b>Lawfully ending a tenancy</b>	Version 9 <sup>th</sup> October 2018
<b>Chapter Folder online/19</b> <b>Vacates and vacate procedures</b>	Version 21 <sup>st</sup> January 2019
<b>Chapter Folder online/20</b> <b>Bond refunds and dispute procedures</b>	Version 3 <sup>rd</sup> January 2018
<b>Chapter Folder online/21</b> <b>Dispute in general</b>	Version 3 <sup>rd</sup> January 2018

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<b>Chapter Folder online/22 Tenancy default databases</b>	Version 8 <sup>th</sup> October 2018
<b>Chapter Folder online/23 Time management</b>	Version 3 <sup>rd</sup> January 2018
<b>Chapter Folder online/24 Filing, record keeping, general procedures</b>	Version 3 <sup>rd</sup> January 2018
<b>Chapter Folder online/25 Files notes and follow up</b>	Version 3 <sup>rd</sup> January 2018
<b>Chapter Folder online/26 Lost and terminated managements</b>	Version 15 <sup>th</sup> January 2019
<b>Chapter Folder online/ 27 Trust accounting</b>	Version 29 <sup>th</sup> May 2018
<b>Chapter Folder online/28 RTA forms overview</b>	Version 3 <sup>rd</sup> January 2018
<b>Chapter Folder online/29 Keys and the key register</b>	Version 3 <sup>rd</sup> January 2018
<b>Chapter Folder online/30 QCAT – Tribunal</b>	Version 14 <sup>th</sup> January 2019
<b>Chapter Folder online/31 Property Occupations regulations</b>	Version 3 <sup>rd</sup> January 2018
<b>Chapter Folder online/32 Agency policies in general</b>	Version 17 <sup>th</sup> January 2019
<b>Chapter Folder online/33 Landlord listing booklet/guide</b>	Version 2 <sup>nd</sup> January 2019
<b>Chapter Folder online/34 Natural disasters and rental property</b>	Version 3 <sup>rd</sup> January 2018
<b>Chapter Folder online/35 Tree and fencing laws</b>	Version 3 <sup>rd</sup> January 2018
<b>Chapter Folder online/36 Drugs in rental property</b>	Version 9 <sup>th</sup> October 2018
<b>Chapter Folder online/ 37 Pool safety laws</b>	Version 3 <sup>rd</sup> January 2018
<b>Chapter Folder online/38 Relevant legislation for PM's</b>	Version 3 <sup>rd</sup> January 2018

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